



Umbrella



European
Regional
Development
Fund



Pomorskie

Stowarzyszenie
„Pomorskie
w Unii Europejskiej”

Training of Beneficiaries of the programme

Introducing Project Management

Basic Level

Elbląg, 24th January 2020

Ratusz Staromiejski, Stary Rynek 25

08:45-09:00	Registration
09:00-10:30	Welcome and introduction to the UMBRELLA Project Management Framework - fundamental concepts
10:30-10:45	Coffee break
10:45-13:00	<ul style="list-style-type: none"> • UMBRELLA Framework vs. Project Life-Cycle • Analysing needs • Generating Ideas • Estimating Long-Term Effects • Problem and Objectives Tree Analysis • Reviewing Available Funding Programmes • Initiating a Project • How Detailed is the High-Level Planning • Developing the project logical framework
13:00-14:00	Lunch
14:00-15:20	<ul style="list-style-type: none"> • Stakeholders • Identifying Project Partners • Developing a project logical framework • Submitting the project application
15:20-15:35	Coffee break
15:35-17:00	<ul style="list-style-type: none"> • Work Breakdown Structure • Main planning tools • Risk Management • Project Closure • Sharing the results • New project ideas

Important: The training is free of charge.