

## INVITATION

### TO THE KICK-OFF CONFERENCE FOR SB YCGN PROJECT LAUNCH

*Within the frame of the South Baltic Programme 2014–2020 (ERDF part-financed)*

Dear Colleagues, Partners and Stakeholders of youth civic participation,

on behalf of the “SB YCGN” Leading Institution – Association of Polish Communes of Euroregion Baltic (Poland), we would like to invite you to the YCGN Kick-off meeting in the frame of the South Baltic Programme 2014-2020 (ERDF part-financed) and international 20<sup>th</sup> ERB Anniversary Conference and Celebrations.

The Kick-off Conference grants as a unique opportunity to underpin the set project scope and scale and to efficiently kick start the project, discussing our contributions, joint actions, events, deliverables and results, as well as exchanging experiences, needs and expectation in terms of creativity and youth cooperation that lead to stronger value chain and strengthen ability to support youth civic participation perspectives in South Baltic region.

Practical information related to organizational and technical issues is attached to this invitation.

Registration to the YCGN Kick-off Conference closes **by Friday, 9<sup>th</sup> February 2018.**

Registration under the following link: <http://bit.ly/2Dq4VqA> for project partners and associated partners.

In Associated Partner (AP) case LP will cover theirs travel and accommodation costs.

**Each project partner should be represented in the Kick-off Conference.**

We are looking forward to meeting you soon in Elbląg and have a productive and nice Kick-Off Conference, which will be a crucial stepping stone for our team and the project core!

On behalf of the lead partner

Kind regards

Małgorzata Samusjew and Marcin Żuchowski  
Association of Polish Communes of Euroregion Baltic  
E: [malgorzatas@eurobalt.org.pl](mailto:malgorzatas@eurobalt.org.pl), [zuchowski@eurobalt.org.pl](mailto:zuchowski@eurobalt.org.pl),  
W: [www.eurobalt.org.pl](http://www.eurobalt.org.pl)

## AGENDA

Event dates:	Wednesday, 14 <sup>th</sup> February, time: 10:30–17:00, CET Thursday, 15 <sup>th</sup> February, time: 9:00–21:00, CET Friday, 16 <sup>th</sup> February, time: 9:00–14:00, CET
Event venues:	82-300 Elbląg, Poland Old Town City Hall, Stary Rynek 25 Street, - SB YCGN
Room:	YCGN Project Meeting - Room 300, Floor 3, Old Town Hall Catering - Room 100, First Floor, Old Town Hall Youth Panel, 20 <sup>th</sup> Anniversary Celebrations – Old Town Hall Conference room
Scope of the event:	Two-and-a-half day event
DAY I:	Dedicated to the YCGN project – State of Play of the Project & its implementation – Background and Compliance with the Rules
DAY II:	Youth Panel – Examples of SB international cooperation in youth issues – activity of ERB Youth Board and its future, 20 <sup>th</sup> Anniversary of Euroregion Baltic celebrations – partnership for the future
DAY III:	Dedicated to the YCGN project – Getting to the Detail: Content WPs, Action Plan, Calendar and Kick-Start of Implementation
Participants:	Direct project partners (min. 1 representative of each direct partner, LP, PP2-PP8 and Associated Partners <u>max. 3 persons / partner institution.</u>
Project Team	Each project partner and associated partner should be represented in the kick-off Conference Members of the Project Team and Members of the Steering Committee will be finally decided during meeting. Purpose: Bring together representatives from all partners in the Project Team (has a more operative character – incl. LP, PP, AP) as well as representatives of Steering Committee (LP and PP only) At the strategic level the project will be supervised by a Steering Committee (SC). It will be chaired by the LP, and will consist of one representative from each PP. At the operational level the project will be managed by the Project Team (PT).
Lead partner	LP Project Supervisor – Małgorzata Samusjew <a href="mailto:malgorzatas@eurobalt.org.pl">malgorzatas@eurobalt.org.pl</a> LP Project Manager – Marcin Żuchowski <a href="mailto:zuchowski@eurobalt.org.pl">zuchowski@eurobalt.org.pl</a> LP Project Manager Assistant – Paulina Lieder <a href="mailto:paulina.lieder@euroregionbaltic.eu">paulina.lieder@euroregionbaltic.eu</a> Project Accountant – Małgorzata Szymańska <a href="mailto:ksiegowosc@eurobalt.org.pl">ksiegowosc@eurobalt.org.pl</a>

## PRACTICAL INFORMATION

### Accommodation:

All presented hotels are located in the area of the old town, no more than 0.5 km from the place of the event



**Hotel Elbląg** Guests of the 4-star Hotel Elbląg enjoy free use of the indoor swimming pool, Turkish bath, hot tub and sauna. There is also an excellent à la carte restaurant. This modern hotel is located in the heart of the Old Town of Elbląg in a building stylized to the surrounding historic tenement houses from the 17th century. The rooms are decorated in a minimalist style. All rooms have a minibar, a flat-screen TV with satellite channels, and a bathroom with a hairdryer and toiletries. Free WiFi is available. [Link: https://booki.ng/2FNUuKS](https://booki.ng/2FNUuKS)

**IMPORTANT: the hotel has been already booked by our organization (70 single rooms). Thus, if you would like to be accommodated here, you can contact directly the hotel on our behalf.**

E-mail: [rezerwacje@hotelelblag.eu](mailto:rezerwacje@hotelelblag.eu)



**Hotel Pod Lwem** Hotel Pod Lwem is housed in a restored gothic building in the heart of the Old Town. It offers friendly service and a delicious breakfast. It offers air-conditioned rooms and free Wi-Fi. This modern hotel is located 1.5 km from the main train station and is an ideal base for exploring the center of Elbląg. Hotel Pod Lwem offers comfortable single and double rooms with satellite TV and a bathroom with a hairdryer. The rooms are spread over 5 floors and decorated in different colors.

[Link: https://booki.ng/2Dq07k5](https://booki.ng/2Dq07k5)



**Hotel Atrium** Hotel Atrium is located in the heart of the Old Town of Elbląg. It offers quiet, modern rooms with a flat-screen TV and free Wi-Fi. A rich breakfast buffet is served each morning. All rooms at the Atrium Hotel have a private bathroom with a shower cabin. Each one is equipped with a minibar and a safe. Hotel Atrium is located in a quiet area, opposite the Market Gate and the 13th-century St. Nicholas.

[Link: https://booki.ng/2DJP8jj](https://booki.ng/2DJP8jj)



**Hotel Vivaldi** The 3-star Hotel Viwaldi is located in the center of the Old Town of Elbląg. It offers en-suite rooms and free WiFi.

Rooms and suites at the Viwaldi are decorated in warm colors. Each comes with a TV with satellite channels and a bathroom with a shower or a bathtub. Breakfast can be served upon request and at an additional cost.

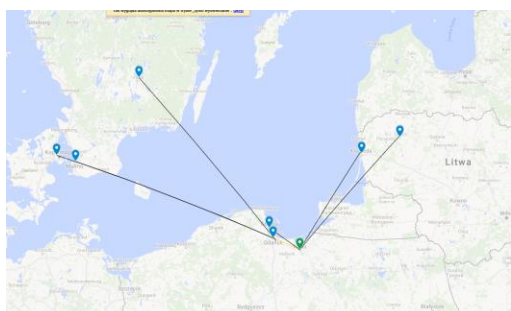
[Link: https://booki.ng/2DtjWqP](https://booki.ng/2DtjWqP)

Other accommodation options in old town area:

Arbiter Hotel	<a href="https://booki.ng/2rhYG2g">https://booki.ng/2rhYG2g</a>
Pensjonat M.F	<a href="https://booki.ng/2mMjQQK">https://booki.ng/2mMjQQK</a>
Oficyna Form	<a href="https://booki.ng/2DnTeAA">https://booki.ng/2DnTeAA</a>
Apartment Stare Miasto 2	<a href="https://booki.ng/2BfMSxi">https://booki.ng/2BfMSxi</a>
Apartment Mona Deluxe Starówka	<a href="https://booki.ng/2mPfsAA">https://booki.ng/2mPfsAA</a>
StudioApart4 Elbląg	<a href="https://booki.ng/2DIONIV">https://booki.ng/2DIONIV</a>

Arrival:

HOW TO GET TO ELBLĄG



**BY PLANE** - Arrival at Gdansk Airport (Port Lotniczy Gdańsk) at Tuesday and Wednesday , 13<sup>th</sup> – 14<sup>th</sup> February 2018

**BY FERRY** - Arrival at Stena Line ferry terminal in Gdynia, ul. Eugeniusza Kwiatkowskiego 60, 81-156 Gdynia at Tuesday and Wednesday , 14<sup>th</sup> February 2018

**BY CAR** - Lithuanian partners are advise to use the Budzisko-Kalwarija border crossing. Between Elbląg and Vilnius, the distance in a straight line is 386.98 km while the route is longer and amounts to 508.811 km. Travel time is about 6 hours. 57

Tuesday, 13<sup>th</sup> February 2018

Airlines	From	To	Start	Arrive
SAS	Stockholm	Gdańsk	15:10	18:05
SAS	Stockholm	Gdańsk	18:00	23:50
Lufthansa	Stockholm	Gdańsk	15:10	21:45
Lufthansa	Stockholm	Gdańsk	18:45	23:35
LOT	Stockholm	Gdańsk	10:30	14:30
LOT	Stockholm	Gdańsk	19:25	23:35
Stena Line	Karlskrona	Gdynia	21:00	07:30
SAS	Copenhagen	Gdańsk	12:55	13:50
SAS	Copenhagen	Gdańsk	17:10	18:05
Lufthansa	Copenhagen	Gdańsk	15:00	21:45
Lufthansa	Copenhagen	Gdańsk	18:10	23:35
LOT	Copenhagen	Gdańsk	11:25	17:35
LOT	Copenhagen	Gdańsk	16:05	20:35
LOT	Vilnius	Gdańsk	16:00	20:35
Polski Bus	Kowno	Elbląg	22:40	05:30
Polski Bus	Vilnius	Elbląg	21:00	05:30

Wednesday, 14<sup>th</sup> February 2018

Airlines	From	To	Start	Arrive
WIZZAIR	Malmö	Gdańsk	07:35	08:30
SAS	Stockholm	Gdańsk	06:05	09:00
SAS	Copenhagen	Gdańsk	08:05	09:00
Lufthansa	Copenhagen	Gdańsk	08:00	12:40
Lufthansa	Copenhagen	Gdańsk	08:50	12:40
Lufthansa	Copenhagen	Gdańsk	18:10	23:35
LOT	Copenhagen	Gdańsk	07:00	11:40
LOT	Copenhagen	Gdańsk	08:05	11:40
LOT	Vilnius	Gdańsk	06:25	08:20
LOT	Vilnius	Gdańsk	10:05	11:40

GDANSK Airport  
–Gdańsk Central Station

SKM

A suburban train (SKM) service connects the airport with the three cities of Gdansk, Sopot and Gdynia although a change at Gdansk-Central Station may be required for train (PKP Regio or TLK) to Elbląg. You can reach the platforms, where you will find ticket machines, by taking the escalator to the left as you leave the baggage hall. Tickets cost 3,80 PLN to Gdansk Central Station.

For more information check suburban train  
<https://www.skm.pkp.pl/en/>

GDANSK – ELBLĄG

BY TRAIN:

From Gdansk there is a direct connection by train, both with the regional one (price of the ticket 17,10 PLN or with PKP Intercity (1<sup>st</sup> class 32,00 PLN, 2<sup>nd</sup> class 24 PLN). There are connections every hour. You can easily get your tickets on the website: <http://pkpsa.pl/en/>

BY BUS:

From the Gdansk airport, there is the possibility to book: PKS BUS (Bus Station localized on Gdansk central Station, You will find the bus stops directly across the road as you leave the terminal (you can use an underground passage directly to the bus platforms)Link:

<http://www.pks.elblag.pl/>

POLSKI BUS: both on the official website

<http://www.polskibus.com/en/index.htm> or on the Flixbus website <https://www.flixbus.com/>

WAGNER TRANSPORT: <https://www.wagnertransport.pl/>

Transport by minibus from GD Airport to Elbląg (it's stop near Elbląg Bus station at Grunwaldzka Street – 20 minutes by foot to Elbląg Old Town, 6 min. by Bus number 7 or 9

TRANSWAL: <http://www.transwal.pl/> (polish)

ARRIVA: <http://www.arrivabus.pl/en>

General website to consult about bus connections:

<https://www.busradar.com/>

BY TAXI:

Please be advised that not all taxis in might provide non-cash payments. Please ask the taxi driver if it is possible to pay by a card before starting your travel.

Distance: Gdansk Airport – Elbląg Old Town– ca. 100 km.  
COST – ca. 80,00-110,00 EUR

General website to consult about bus connections: <https://www.busradar.com/>

## Departures:

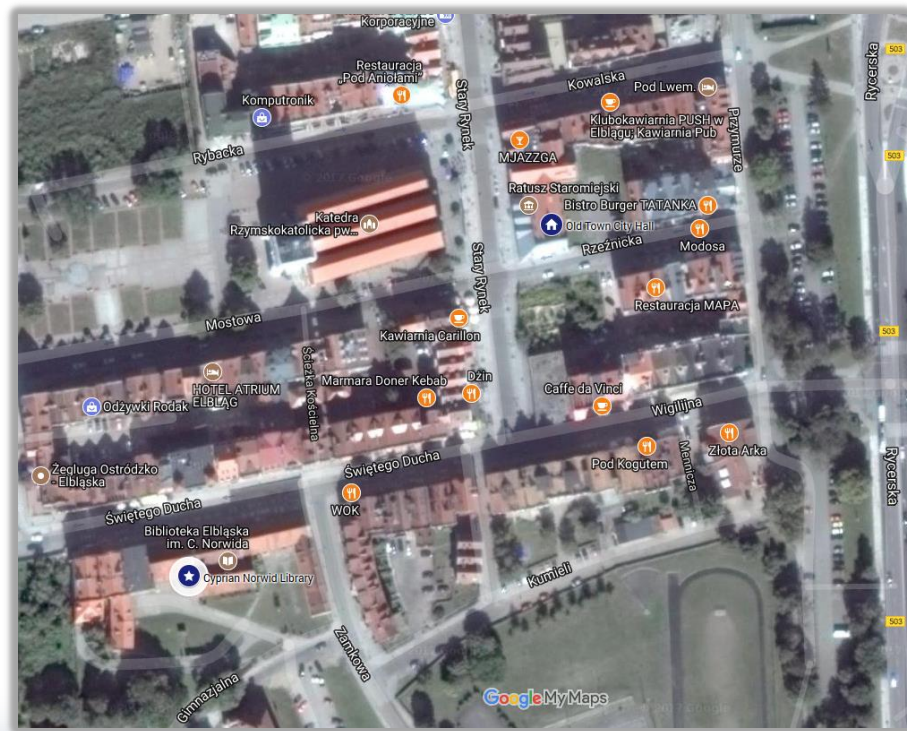
Friday, 16<sup>th</sup> February 2018

Airlines	From	To	Start	Arrive
Wizzair	Gdańsk	Malmö	06:00	07:00
Wizzair	Gdańsk	Stockholm-Skavsta	16:00	17:15
Lufthansa	Gdańsk	Stockholm	17:25	23:10
SAS	Gdańsk	Stockholm	14:30	18:15
SAS	Gdańsk	Stockholm	18:35	00:05
Stena Line	Gdynia	Karlskrona	21:00	07:30
LOT	Gdańsk	Copenhagen	18:20	22:00
Lufthansa	Gdańsk	Copenhagen	17:25	22:30
SAS	Gdańsk	Copenhagen	18:35	19:35
LOT	Gdańsk	Vilnius	18:20	00:45
Polski Bus	Gdańsk	Vilnius	20:10	06:40
Polski Bus	Gdańsk	Kowno	21:10	05:00

## IMPORTANT

Please note that we are obliged to use the most cost effective connections to ensure the eligibility of using ERDF funds (e.g. use public transport instead of taxi, when not reasoned, respectively)

## MAP 1: Kick-Off Conference Venue



Old Town City Hall, ul. Stary Rynek 25, 82-300 Elbląg, Poland



Cyprian Norwid Library, ul Świętego Ducha 3-7

## KICK-OFF CONFERENCE PROGRAMME

### DAY I: Wednesday, 14<sup>th</sup> February 2018 – YCGN State of Play and Implementation Guide – Background and Compliance with the rules

Start / End	Theme	Location
<i>Arrival (Tuesday, 13<sup>th</sup> February 2018).</i>		
<i>Accommodation is booked individually by partners upon recommendation</i>		<i>Elbląg</i>
10:30	11:00 <b>Coffee &amp; Participants registration</b> <i>Reception of identifiers, supporting materials, signing list of participants</i>	Town Hall Ground Floor
11:00	11:30 <b>Welcome by the Lead Partner</b> <i>Ms Małgorzata Samusjew</i> <i>Director of Association of Polish Communes ERB</i> <b>Introduction of Main Project Idea</b> <i>Mr. Marcin Żuchowski – YCGN Project Manager</i> <i>Association of Polish Communes ERB</i>	Old Town Hall Floor III Room 300
11:30	12:00 <b>Background of other SB Youth Projects</b> Experience and cooperation with other similar SB projects Short partner presentation about aims, results of Casypot project – illustration of main features that we will be facing during project development <i>Ms. Zofia Makowska - Casypot Project Manager</i>	Old Town Hall Floor III, Room 300
12:00	13:00 <b>SB YCGN State of Play &amp; its Mainstay – rationale, scope, scale and structure</b> - Discussion about barriers, perceptions, expectations - Brainstorming on communication strategy - Logo presentation - Project Management and how to involve associated partners <i>Mr. Marcin Żuchowski, Ms Małgorzata Samusjew Lead Partner YCGN</i>	Old Town Hall Floor III, Room 300
13:00	14:00 <b>Buffet Lunch</b>	Old Town Hall Floor I Room 100
14:00	15:00 <b>Getting Know Each Other: short partner presentations, roles &amp; contributions in the YCGN Project</b> - Brief descriptions of your organization and your projects experiences - What is the state of play of in youth challenges, scope of needs and developed actions for civic participation, examples of cross-sectoral collaboration <i>Each partner makes a short visual presentation (5min.) referring to her/his tasks and contribution in the project</i>	Old Town Hall Floor III, Room 300
15:00	15:15 <b>Q &amp; A Session in the Partnership</b> <i>Partners are recommended to bring list of questions and held internal discussion</i>	Old Town Hall Floor III, Room 300



Start / End	Theme	Location
15:20 15:40	<b>Coffee break &amp; Networking</b>	Old Town Hall Floor I, Room 100
15:40 16:30	Presentation of Project Responsible Officer, Joint Secretariat South Baltic Programme 2014-2020: <ul style="list-style-type: none"> <li>- Compliance with the Programme Rules, Partnership;</li> <li>- Obligations and Work with the JS and responsible Project Officers;</li> <li>- Framework conditions, partner participation &amp; contribution, management bodies, reporting &amp; reimbursement;</li> <li>- Electronic reporting system (SL2014).</li> </ul> <i>Agnieszka Limanówka, Project Officer, Joint Secretariat South Baltic</i>	Old Town Hall Floor III, Room 300
16:30 17:00	<b>Q &amp; A Session with the Programme Joint Secretary Project Officer</b>	Old Town Hall Floor III, Room 300
19:00	<b>Go &amp; Disseminate the YCGN – Reach your target groups and the public!</b> <i>Networking Event including joint Dinner</i> <i>Venue: Specjal Pub</i> <i>ul. Wybrzeże Gdańskie 15, 82-300 Elbląg</i>	Specjal Pub

## DAY II: Thursday, 15<sup>th</sup> February 2018 – Examples of international cooperation in youth issues in ERB and 20<sup>th</sup> Anniversary celebrations

Start / End	Theme	Location
9:00 12:00	<b>"YOUTH OF THE FUTURE" - LOCAL SUPPORT FOR YOUNG PEOPLE AS A IMPULS OF MULTI-LEVEL DEVELOPMENT OF THE WHOLE ERB REGION - DEBATE ON THE EXAMPLES OF INTERNATIONAL COOPERATION OF YOUTH IN THE COUNTRIES OF THE BALTIC SEA AREA</b>	Old Town Hall conference room
9:00 9:20	<b>Debate</b> <b>Open presentation and audience questions</b> 1. International volunteering - EVS <ul style="list-style-type: none"> <li>- chances for professional development of young people</li> <li>- IVI, Erasmus +, Other programs</li> </ul> Presenter Domenico Misurelli	Old Town Hall conference room
9:20 9:40	2. Introduction to the subject - activity and idea of the ERB Youth Council <ul style="list-style-type: none"> <li>- creation and history of the ERB Youth Council</li> <li>- the sphere of activity, or in what actions ERB youth strive to engage</li> <li>- project activity</li> </ul> Presenter Damian Ciachorowski	

Start / End	Theme	Location
09:40 10:00	<b>Coffee break</b>	Old Town Hall conference room
10:00 12:00	<p><b>Debate divided into two panels:</b></p> <p><b>3. Barriers and obstacles to the functioning of the ERB</b></p> <ul style="list-style-type: none"> <li>- the level of local youth involvement in YB ERB activities (workshops, conferences, debates, training, international exchanges</li> <li>- attitude of local authorities and politicians to YB ERB</li> <li>- methods and methods of recruiting participants for projects implemented by YB ERB</li> <li>- project results and dissemination of effects</li> <li>- methods of financing youth activities and support methods</li> <li>- regional and local development policies for young people</li> </ul> <p><b>4. Action plan and goals for the future</b></p> <ul style="list-style-type: none"> <li>- Development policies and financial security for youth activities</li> <li>- Achieving the results of the project / strategy</li> <li>- Organizational and technical assistance</li> <li>- Membership in the youth council and its composition</li> <li>- Political support of YB ERB</li> <li>- Cooperation, involvement of youth and local communities in shaping regional policy</li> </ul>	Old Town Hall conference room
12:00 13:00	<b>Lunch</b>	Old Town Hall
13:00 13:20	<p><b>Words of Welcome</b></p> <p>Witold <b>WRÓBLEWSKI</b>, Mayor of City of Elbląg Akko <b>KARLSSON</b>, President of Euroregion Baltic</p>	Old Town Hall conference room
13:20 13:45	<p><b>Reflection on past and current achievements of ERB cross-border cooperation in the Baltic Sea Region</b></p> <p><b>Witold Wróblewski</b>, Chairman of the Board of APCEB</p>	Old Town Hall conference room
13:45 14:40	<p><b>ERB in the Baltic Sea cooperation – achievements and challenges of the last 20 years</b></p> <p><b>Roger Kaliff</b>, President of ERB (2001), Regional Council in Kalmar <i>County</i> <b>Joanna Zielińska</b>, <i>President of Gdynia City Council</i> <b>Viktor Romanovskiy</b>, International and Interregional Cooperation Agency of Kaliningrad Region <b>Jacek Protas</b>, <i>President of ERB (2009-2010), Warmia-Mazury</i> <b>Grzegorz Grzelak</b>, President of ERB (1998), Pomorskie <b>Per Ole Petersen</b>, President of ERB (2008, 2013), Bornholm <i>Moderator: Niels Christen Andersen</i></p>	Old Town Hall conference room
14:40 15:10	<b>Coffe break &amp; press conference</b> Interviewed with regional and local tv, press and e-portals	Old Town Hall Conference room A/01 Floor - 1

15:10	15:40	<b>Part Two</b> – Future of Baltic Sea Cooperation and role of ERB Krystyna WRÓBLEWSKA, Head of the Foreign Cooperation Office, Marshal's Office of the Pomeranian Voivodeship	Old Town Hall conference room
15:40	16:35	<b>Solving Rubik's Cube of Baltic Sea Cooperation</b> <b>Akko KARLSSON</b> , President of Euroregion Baltic <b>Ann-Irene SAETERNES</b> , Secretary General of Baltic Sea States Subregional Cooperation <b>Erik BERGKVIST</b> , President of the Västerbotten Region, Baltic Sea Commission of the Conference of Peripheral Maritime Regions Representative of the Union of Baltic Cities Moderator: <b>Sebastian Magier</b>	Old Town Hall conference room
Start / End	Theme		Location
16:35	17:30	<b>Euroregion Baltic 2030 - partnership for the future</b> <b>Anne THOMAS</b> , Vice President of ERB, Vice Mayor of Bornholm <b>Gustaw Marek BRZEZIN</b> , Marshal of Warmia-Mazury <b>Robert OLESEN</b> , Region Kronoberg Representative of Kaliningrad Region <b>Liana MAXIMOVA</b> , Deputy Minister, International and Interregional Cooperation Agency of the Kaliningrad Region <b>Christina MATISSON</b> , President of Region Blekinge <b>Witold WRÓBLEWSKI</b> , President of Association of Polish Municipalities ERB <b>Representative of ERB Youth Board</b> Moderator: <b>Sebastian Magier</b>	Cyprian Norwid Library, conference room
19:00	21:30	<b>Official dinner with cultural programme</b> <b>Venue: Elbląg Hotel**** (TBC)</b>	Hotel Elbląg

### DAY III: Friday , 16<sup>th</sup> February 2018 – GETTING TO THE CONTENT DETAILS: Action Plan, Calendar and Kick-Start of Implementation

Start / End	Theme		Location
9:00	10:00	<b>Introduction to the project</b> – discussion about main project issues: Dividing project roles(Task Leaders, contractors of activities), State to play in Subsidy Contract and Partnership Agreements, budget and eligibility of expenditure, evaluation of the project, Dissemination of project results, establish the Project Management Team, Set on-line and face-to-face meetings; <b>WP1-2 Framework</b> conditions, partner participation & contribution, management bodies, reporting & reimbursement (Electronic reporting system SL2014), decide on dates, overall timetable and tasks, communication, e-meeting tools, other issues <i>LP- Project Manager Marcin Żuchowski</i>	Old Town Hall Floor III, Room 300

10:00	10:20	<b>Coffee Break</b>	Old Town Hall Floor 1 Room 300
10:20	11:15	<b>WP3 – Essential part of the YCGN project and Network-</b> structure & Action Plan, Activities Breakdown & Outputs, WP Leader & Your Task Leaders and the WP Calendar <i>Task Leader – PP2 will present team (PP2,PP3) scope of future activity</i>	Old Town Hall Floor III, Room 300
11:15	12:30	<b>WP4 – Essential part of the YCGN project and Network-</b> Structure & Action Plan, Activities Breakdown & Outputs, WP Leader & Your Task Leaders and the WP Calendar <i>Task Leader – PP6 will present team scope of future activity</i>	Old Town Hall Floor III, Room 300
12:30	13:00	Questions & Answers	Old Town Hall Floor III, Room 300
13:00	14:00	<b>Networking Lunch</b>	Old Town Hall Room 300
<b>End DAY III and transfer to the airport, railway station, etc.</b>			

**The organizers reserve the right to make changes and postpone the presented conference schedule**

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**NOTES**

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